

**Town of Hortonia - Outagamie County, Wisconsin**  
**APPLICATION for**  
**CONCEPT PLAN**

NOTE: Conservation subdivisions are required within the TRD Transitional Residential District and encouraged within the R-1 Residential District and RE Rural Estate District. Refer to the Town of Hortonia Zoning Ordinance for minimum lot sizes within the residential zoning districts.

Date: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Surveyor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Address (*if different from Owner address*): \_\_\_\_\_

Location of Property: \_\_\_\_\_ ¼ \_\_\_\_\_ ¼, Section \_\_\_\_\_, Town 16N, Range 16E

Tax Parcel #: \_\_\_\_\_ Acreage: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Present Use of Land: \_\_\_\_\_

Total Number of Proposed Lots: \_\_\_\_\_

Type of Land Division Proposed (check one):

CSM: \_\_\_\_\_ Conventional Subdivision \_\_\_\_\_ Conservation Subdivision \_\_\_\_\_

Anticipated Timeframe for Completed Project: \_\_\_\_\_

Proposed Wastewater Treatment System. Clustered systems are required for any land division creating five or more lots; POWTS refers to Personal Onsite Wastewater Treatment Systems (check one):

Clustered System: \_\_\_\_\_ POWTS: \_\_\_\_\_

Proposed Water System. A community water system is required for any land division creating five or more lots (check one):

Community Water System: \_\_\_\_\_ Private Wells: \_\_\_\_\_

If a subdivision is proposed, will it include an internal trail system? Yes \_\_\_\_\_ No \_\_\_\_\_

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**Application Checklist**

The Applicant shall submit 15 copies of the concept plan at a scale of 1" = 100' on paper no larger than 11" x 17". The Town of Hortonia will not accept any application for a preliminary plat until the following information and materials are completed and submitted in their entirety and the application fee is paid in full.

Concept Map, including all of the following (*please check*):

- The name and address of the Owner of the property \_\_\_\_\_
- The name and address of the surveyor/developer \_\_\_\_\_
- The location and size of the property, type of land division that is to be Requested, and present use of the land \_\_\_\_\_
- A statement of intended use of the land \_\_\_\_\_
- North arrow \_\_\_\_\_
- Existing and proposed access to adjacent streets, roads, or properties \_\_\_\_\_
- The location and type of existing and proposed buildings and structures and uses including estimated square footage of proposed buildings and estimated distances from all property lines \_\_\_\_\_
- The location of existing water wells or sewerage systems \_\_\_\_\_
- The uses of the land immediately adjacent to the property including existing roads; location of any known easements and restrictions of record; public access to navigable water; dedicated areas and utilities on or adjacent to the land \_\_\_\_\_
- The location and estimated acreage of any primary conservation areas as identified in Section 18.63(2) of the Town of Hortonia Subdivision Ordinance \_\_\_\_\_
- The location and estimated acreage of any secondary conservation areas as identified in Section 18.63(4) of the Town of Hortonia Subdivision Ordinance \_\_\_\_\_
- Location and widths of proposed streets \_\_\_\_\_
- Number, location, and size of proposed parcels to the nearest one-tenth acre \_\_\_\_\_
- Any other pertinent information useful to the Subdivider and Plan Commission in their determination of the developability of the parcel \_\_\_\_\_

Application Fee:  
(\$100.00)

Check Number: \_\_\_\_\_  
 Total Amount: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

NOTE: Professional Services: All costs of professional services such as legal, engineering, and planning review; research; recording fees; and traffic control costs related to any action initiated by a responsible party, other than the Town, to be reviewed or acted upon by the Town of Hortonia Plan Commission, Board of Appeals, or Town Board shall pass to the responsible party.