



Office of the Town Clerk
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920.216.0932

APPLICATION for ZONING CHANGE

Contact Information:

Property Owner: _____

Address: _____

Phone: _____ Email: _____

Applicant (if different from Property Owner): _____

Address: _____

Phone: _____ Email: _____

Property Description (complete for all applicable parcels):

Address: _____ Current Zoning: _____

Tax Parcel No.: _____ Lot Area: _____ Lot Width: _____

Address: _____ Current Zoning: _____

Tax Parcel No.: _____ Lot Area: _____ Lot Width: _____

Address: _____ Current Zoning: _____

Tax Parcel No.: _____ Lot Area: _____ Lot Width: _____

Address: _____ Current Zoning: _____

Tax Parcel No.: _____ Lot Area: _____ Lot Width: _____

(If additional parcels, please attach as separate sheet)

Current Use of Property: _____

Proposed Use of Property: _____

Proposed Zoning:

_____ A-1 District

_____ TR District

_____ A-2 District

_____ MH District

_____ RE District

_____ C-1 District

_____ R-1 District

_____ I-1 District

Comprehensive Plan:

The Town of Hortonia Comprehensive Plan Future Land Use Map classifies the parcel(s) in question as:

Application Checklist:

The purpose of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process. Please complete the checklist in full by using one of the following symbol codes.

- ✓ Included with Application ○ Not Included with Application

| Code | Zoning Change Application Submittal Requirements |
|------|---|
| | Plot Plan drawn to a scale of one inch equals 100 feet showing the area proposed to be rezoned, its location, its dimensions, the location and classification of adjacent Zoning Districts, and the location and existing use of all properties within 200 feet of the area proposed to be rezoned. |
| | Owners Names and Addresses of all properties lying within 200 ft. of the area proposed to be rezoned. |

Additional Information:

Additional plans and data may be required when determined by the Zoning Administrator, Plan Commission, or Town Board to be necessary in order to complete a thorough and efficient review. Certain submission requirements may be waived when determined to be superfluous. Additional information, if applicable, shall be included as an attachment to the Application.

Completeness of Application:

An incomplete Application or Application Packet lacking all required information will not be accepted.

Signature and Certification:

I certify the information presented on this Application and the drawings, plans, and other materials included therein are, to the best of my knowledge, complete and in accordance with the Zoning Ordinance.

Owner Signature: _____ Date: _____

Application Fee:

The Application Fee for a Zoning Change is \$300.00. The Application shall not be accepted until the Application Fee has been paid.

Review and Administration Fee:

The Applicant shall pay a fee equal to the actual cost to the Town for all legal, engineering and planning work incurred by the Town in connection with proposed developments, permits and other matters pertaining to zoning review. Engineering work shall include the preparation of construction plans and standard specification. The Town Engineer may permit the Applicant to furnish all, some or part of the required construction plans and specifications, in which case no engineering fees shall be levied for such plans and specification. Planning work may include concept plan and review, conditional use review, and other work as directed by the Plan Commission.