

# A G E N D A

## Monthly Board Meeting-Jan21st, 2025; Town Office – 10:30am

Present: Chairman Clegg, Treasurer Willenkamp, Clerk Zuehlsdorf, Attorney Parmentier  
Meeting called to order by Chairman Clegg at 10:30 AM.

1. **\*\*Clerk's Report\*\***- Clerk informed the Board of the upcoming Election on Feb 18th, with absentee voting available by appointment only as it is a primary with a small turnout anticipated.

- All Board members will run unopposed in the April 2025 general election since no challengers submitted papers.

2. **\*\*Planning Commission Update\*\***

- The Planning Commission plans to meet on Feb 03rd to interview the final candidate for aiding in updating the Comprehensive Plan and Zoning Ordinance.

3. **\*\*Treasurer's Report\*\***- The Treasurer provided a detailed financial report, including the current balance and recent expenditures. (report attached)

- Motion to approve the Treasurer's report made by Willenkamp, seconded by Zuehlsdorf. Motion carried unanimously.

- Clerk discussed the potential need to extend the "cash by" date of checks and the establishment of a re-issue fee due to the cost of re-issuing checks. This adjustment is necessary to avoid complications with the formal submissions of FICA and quarterly IRS reports.

4. **\*\*Hear from the Floor\*\***

- Inquiries about Gaigg Lane and Appleton Landscaping were raised and will be addressed in a closed session due to the need for legal counsel.

5. **\*\*Attorney Parmentier's Update\*\***

- Attorney Parmentier announced that the MCC Meeting will occur on Feb 6th at 6 PM. He will provide a review of the process and steps for conducting the meeting. The clerk requested a written agenda and notice, which Attorney Parmentier will provide.

6. **\*\*Old Business\*\***

- Addresses have been issued for the State Salt Shed and Givens Farm.

7. **\*\*New Business\*\***

- Chairman Clegg will discuss the plowing and salting issues with the County following complaints about oversalting and unnecessary plowing.

8. **\*\*Approved Payment of Expenses\*\***

- Motion to approve the payment of expenses was made by Willenkamp and seconded by Zuehlsdorf.

9. **\*\*Closed Session\*\***

- Motion to enter closed session made by Chairman Clegg, seconded by Willenkamp. Roll call vote: Clegg-Aye, Willenkamp-Aye, Zuehlsdorf-Aye.

- Board reviewed ongoing legal matters with Attorney Parmentier.

10. **\*\*Return to Public Meeting\*\***- Motion to return to public meeting made by Chair, seconded by Willenkamp. Motion carried.

11. **\*\*Adjournment\*\***- Motion to adjourn made and seconded with the next board meeting scheduled for February 18th at 10:30 AM at the Town Office.

Meeting adjourned at approx.-11:45.

Minutes Submitted by: Lyn Neuenfeldt

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