

TOWN OF HORTONIA
Town of Hortonia Plan Commission Meeting Agenda
Town of Hortonia Town Hall
Jan 10, 2024, 5:30 p.m.

Call meeting to order by chairman John Weisner, and meeting notice was confirmed.

2024-2026 Planning Commission appointees sworn in: John Weisner (chair), Jules Zuehlsdorf, Craig Cwiklowski, Tom Boettcher, and Ben Hamblin.

Chair asked for a Motion to Approve the minutes from the Dec 2023 Workshop and Aug 9, 2023, PC Meeting. Motion to approve the minutes made by Tom Boettcher, 2nd by Craig Cwiklowski-- Motion Carried unanimous.

Parker CSM: (In Preparation for the Review of Parker CSM, the Planning Commission was provided a packet of materials including completed application, copy of the proposed CSM and the staff report submitted by Zoning Admin Jeff Sanders.) Mrs. Parker's Surveyor, Mr. Roubal, presented the CSM and said that the reasoning behind the CSM was to divide the property for final estate planning and to pass it on to Mrs. Parker's chosen family members.

-Questions from the PC to Mr. Roubal: Cwiklowski asked about the stakes on the land and that they did not match what was shown on the CSM. Mr. Roubal said that they were not his stakes and may have been from the County. Cwiklowski verified the location of the stakes and Mr. Roubal again confirmed that they were not in reference to this CSM, and he had not placed them there.

B. Hamblin noted that the recommendation from the Staff Planner had been denial of the CSM due to the frontage requirements listed in the Zoning Ordinance. Mr. Roubal said that it was noted on the CSM that there would be no building on the lot in question and he felt that should satisfy the issue. Hamblin then asked about an alternative that would have allowed for frontage and if there was a reason that it had not been done in a way that would have followed the ZO. Roubal stated that it had already been approved by Outagamie County and he did not want to change it if it was not necessary.

Zuehlsdorf asked why the lot needed to be divided. Roubal said that was the wish of the Property owner in accordance with her estate planning.

Hamblin said he would consider a motion to conditionally recommend approval if changes were made. The Clerk stated that that may be a legal issue since there was still a question over where the changes that were brought up would meet the conditions to approve it. She suggested that another option would be to table the review until the next meeting to get more information on the requirements needed to divide the land in a legal way. Roubal pointed out that there was a motion on the floor already which could be acted on. Hamblin said he would withdraw his motion. Motion Withdrawn.

Cwiklowski motioned to table the review of the Parker CSM to get further information from the Staff Planner and the Town Attorney. Motion 2nd by T. Boettcher. Motion Carried--Unanimous

Here from the Floor: NONE

Conversation about meeting Schedule and planned updates. Next Planning Commission meeting will take place on January 24th, 5:30pm and subsequent meetings will be held on the 4th Tuesday of each Month. Further discussion of scheduled workshops and work to be done will take place during the next meeting.

Motion to Adjourn. Jules Zuehlsdorf, 2nd Tom Boettcher Meeting adjourned at 5:44pm